



MINISTRY OF EDUCATION

Office of the Principal Secretary, State Department of Early
Learning and Basic Education

Telegrams: "EDUCATION", Nairobi
Telephone: Nairobi 3318581
Fax No.: 254-2-214287
E-mail: ps@education.go.ke
When replying please quote

PRINCIPAL SECRETARY
JOGOO HOUSE "B"
HARAMBEE AVENUE
P. O. BOX 30040
NAIROBI

MOE/CONF/G5

2nd February, 2021

Ref. No.....

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date

Regional Directors of Education
County Directors of Education
Sub County Director of Education

RE: SAFETY AND SECURITY OF BOARDING SECONDARY SCHOOLS

The above subject refers.

The Ministry is concerned about the emerging trend of indiscipline among some learners resulting in arson in our learning institutions that is a threat to the smooth running of school programmes. Safety and security of learning institutions is a pre-requisite to effective implementation of school programmes and it is sole responsibility of the School Boards of Management.

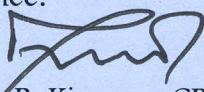
To curtail this trend, it has become necessary that the following measures are put in place with immediate effect:-

- i) Principals of schools to reinforce and enhance vigilance and security especially in the dormitory area which is a target for arson. This should be done by deploying more teachers on duty and security around the dormitories and tuition facilities when students are away from these areas.
- ii) Schools should have mechanism of accounting for each and every learner at all times.
- iii) Principals of boarding schools are expected to reside within the school. Each school must convene a board meeting by 15th February, 2021 to discuss and assess security and put in place preventive measures. This should be communicated to respective County Education Boards.
- iv) Any criminal activity by learners should be reported to the police for necessary action. Learners should be informed that records on their participation in criminal activities will compromise their future careers.
- v) Guidance and counselling in schools to be enhanced especially in light of the long closure of schools due to Covid-19 that exposed learners to undesirable behavior.

- vi) Schools to open up channels of effective communication with their learners and staff that promote a robust grievance redress mechanism.
- vii) Principals to come up with human resource management mechanisms that do not cause antagonism among and between the staff and learners.
- viii) School administration to be extra vigilant to curtail channels through which drugs can get into learning institutions and flag out incidences of drug and substance abuse for corrective actions.
- ix) Principals to be alert and promptly report on any possible causes of unrest to security agencies to avert potential damage to property and injury to life.
- x) Schools should work closely with officers from Ministry of Interior and Co-ordination of National Government to ensure security in learning institutions.
- xi) Schools should at all time be aware of the COVIC-19 pandemic and follow the Ministry of Health protocols when dealing with students/staff.
- xii) All CDEs are required to call CEB meetings by 25th February, 2021 to address school indiscipline and reports from BOM meetings concerning the same.

In this regard you are required to bring the contents of this circular to the attention of all Principals and Boards of Management/Directors in your jurisdiction. You are also required to promptly report on any incidence of instability in schools using the attached template. The reports should be submitted to the Director Secondary using the email address: directorsecondary2018@gmail.com.

In addition such cases should be thoroughly investigated with the support of security agencies and comprehensive reports submitted to the Ministry within one week of the occurrence.


 Dr. Belio R. Kipsang, CBS
PRINCIPAL SECRETARY

Copy to: Prof. George A. O. Magoha, EGH
 Cabinet Secretary
 Ministry of Education
 NAIROBI

Dr. (Eng) Karanja Kibicho, CBS
 Principal Secretary
 State Department of Interior and
 Citizen Services
 NAIROBI

Dr. Nancy Macharia, CBS
 Secretary/CEO
 Teachers Service Commission
 NAIROBI

REPORT ON INCIDENCES OF INSTABILITY IN SCHOOLS TEMPLATE

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